



An Affiliate of the Métis Nation of Alberta

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metiscrossing.org

### **Cultural Experiences Manager**

**Location:** Métis Crossing, Smoky Lake, AB.

**Closing Date:** Until Suitable Candidate Found

**Position Status:** Full time, Permanent

### **The Opportunity**

Métis Crossing is Alberta's first major Métis destination where we share and celebrate the Métis culture with all people! With its unique design that combines both traditional and contemporary Métis craftsmanship, The Lodge at Métis Crossing is a special blend of comfort, culture, and Métis history. Directly adjacent to the Métis Crossing Cultural Gathering Centre, our 40-room boutique lodge offers scenic views overlooking the majestic North Saskatchewan River, the very route used by our Métis ancestors as they gathered at this very spot. The Lodge offers a Bistro for coffee and express breakfast, as well as a Lounge for cocktails and light snacks.

Reporting to the Chief Executive Officer (CEO), the Cultural Experiences Manager will have the primary responsibility to plan and implement Métis experiences for multiple audiences including other Métis people, Alberta students, local and international tourists! Métis Crossing is designed to be an anchor Indigenous attraction in Alberta, and this position will be an integral part of the small team tasked with achieving that end.

### **Key Responsibilities**

- Research Métis culture, history, and traditions to ensure authenticity of all information.
- Engage with Métis community members to participate in experience development and implementation.
- Develop, maintain and update interpretive plans throughout Métis Crossing.
- Design, plan, implement and maintain interpretive programming/experiences that fit within the Métis Crossing interpretive story and that have a high engagement value.
- Review interpretive programming/experiences to ensure high visitor satisfaction and cohesion to Métis Crossing interpretive story, augmenting as required
- Develop and manage budgets to ensure program success.
- Create, develop, procure services for, and/or design interpretive aids (signage, added content features, ie. AR, maps, etc.)

- Design and/or curate interpretive exhibits/displays
- Procure materials and items required for interpretive programming/experiences/exhibits/displays
- Work with collaborative partners to create interpretive materials, programs/experiences
- Instruct, guide, interpret, and perform as programs/experiences require
- Provide input on gift shop – potential contact for artists/artisans/makers
- Engage with stakeholders in the travel trade to identify trends and build experiences.
- Engage with stakeholders in Alberta’s education system to design and implement curriculum relevant programs.
- Identify trends in experience development to engage multiple audiences.
- Develop and train cultural interpretive team on content, procedures, methods
- Supervise interpretive team.
- Contribute to overall goals of Métis Crossing.

### **Skills and Competencies**

- Knowledge of Métis history, culture and communities
- Knowledge of Métis traditional skills
- Public engagement and presentation skills
- Experience working with children and adults
- Program development skills
- Excellent written, oral, presentation, and report writing skills
- Excellent budgeting abilities

### **Qualifications**

- A minimum of a Diploma or Bachelor’s Degree in related field including Indigenous Studies, Recreation, Tourism, Education, or other, and
- A minimum of 1-year experience in program planning and implementation.

### **Other Requirements**

- Successful candidate must be able to work in Smoky Lake County at Métis Crossing.
- Availability to work a flexible evening and weekend schedule as required.
- Travel within Alberta, and less frequently, out-of-province may also occur, with notice.
- Political sensitivity and ability to deal with confidential information.
- Must have a driver’s license as well as an operational vehicle.
- Must be able to obtain a Clear Criminal Record Check with Vulnerable Sector Check.
- Must be able to obtain a Clear Child Intervention Record Check required.

### **What we Offer**

- The opportunity to work with an Indigenous organization and be part of an exciting journey towards self-governance.
- The opportunity to contribute to one of Alberta's most exciting tourism destinations in the making.
- Learnings about Métis history and culture, and a rich Indigenous cultural experience.
- Personal development opportunities.
- A comprehensive benefit package and employer contributions to Pension Plan.
- Three (3) weeks paid vacation.

Please apply online at <http://albertametis.com/>.

*Métis Crossing thanks all applicants for their interest. Only applicants selected for an interview will be contacted. No phone calls please.*